

South Bay One-Stop Business & Career Centers



INGLEWOOD ONE-STOP
110 S. La Brea Ave.
Inglewood, CA 90301
(Serving Inglewood, Hawthorne, El Segundo, Lawndale)

(310) 680-3700
 (310) 680-4098
CRS (310) 674-6054



TORRANCE ONE-STOP
1220 Engracia Ave.
Torrance, CA 90501
(Serving Torrance, Lomita, Manhattan Beach, Redondo Beach, Hermosa Beach)

(310) 680-3830
 (310) 792-3900
CRS (800) 735-2922



CARSON ONE-STOP
801 E. Carson St., Suite 117
Carson, CA 90745

(310) 952-1762
 (310) 830-9516
CRS (800) 735-2922



GARDENA ONE-STOP
16801 S. Western Ave.
Gardena, CA 90247

(310) 538-7070
 (310) 538-9179
CRS (800) 735-2922



Teen Center Locations

INGLEWOOD TEEN CENTER
101 W. Manchester Blvd.
Inglewood, CA 90301
(Serving Inglewood, Hawthorne, Lawndale, El Segundo)

(310) 680-3701
CRS (310) 674-6054

HAWTHORNE TEEN CENTER
3901 W. El Segundo Blvd.
Hawthorne, CA 90250
(Serving Hawthorne, Lawndale, El Segundo)

(310) 970-7002
 (310) 675-1877
CRS (800) 735-2922

The South Bay Workforce Investment Board

11539 Hawthorne Blvd., 5th Floor
Hawthorne, CA 90250

(310) 970-7700
 (310) 970-7711
CRS (800) 735-2922
 info@sbwib.org



A Workforce Development Board



One-Stop Career Centers are designed to provide a full range of assistance to job seekers under one roof.

No Cost Services

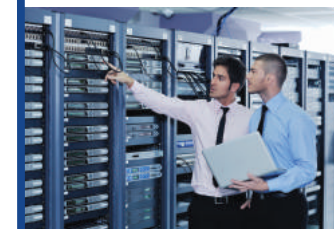
- Job Search
- Interview Techniques
- Job Interviews
- Computer Training
- Career Counseling
- Resume Preparation
- Access to computers & Internet
- Access to Fax & Copy Machines

and much more...



Specialized Services

- Youth, Veterans, Seniors
- Individuals with Disabilities
- Laid-Off Workers



- Blueprint for Workplace Success
Learn what it takes to get a job and keep a job.
- Interview Workshop
Understand the type of Interviews you will encounter and prepare for them.
- Computer Classes
Learn Microsoft Word, Excel, Job Applications and much more...
- LinkedIn Workshops
For social media success
- Bottom Line to getting hired Workshop
Maximize your impact and Interviewing skills.
- Career Readiness Workshop
Identify your skills & get prepared.
- Resume Workshop
Learn how to create a winning presentation.
- Expungement Workshop
Get assistance with cleaning your bad record & getting a better job.

July 2016 Workshops



OUR WORKSHOPS ARE AT NO COST TO THE PUBLIC.


We are here to help you with all of your employment needs.

The South Bay One-Stop Business & Career Centers have trained counselors available to help you make the most of our resources and many services. Our job developers work hard every day to find the right job opportunity for you.



Some workshops require reservations to attend so please call in advance at any of our conveniently located centers or visit www.southbay1stop.org.



MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
 <p>GARDENA ONE-STOP Typing Test & Microsoft Office Tutorials Monday - Thursday / 8am - 4pm</p> <p>CARSON ONE-STOP Typing Test Monday - Wednesday / 8am - 4:30pm</p>				<p>1 INGLEWOOD ONE-STOP Typing Test 9am - Noon</p>
<p>4</p> <p>CLOSE IN OBSERVANCE OF INDEPENDENCE DAY</p>	<p>5</p> <p>INGLEWOOD ONE-STOP Typing Test 1-4 PM (Room 306)</p>	<p>6</p> <p>GARDENA ONE-STOP EDD Services 8am - 12pm TSE Job Club 8am - 12pm Youth Job Club 4-5 PM</p>	<p>7</p> <p>INGLEWOOD ONE-STOP Blueprint 1 9am (Room 506) Typing Test 9am - 12pm (Room 306)</p> <p>GARDENA ONE-STOP Veterans Services 8-11:30 AM (by appt. only)</p>	<p>8</p> <p>INGLEWOOD ONE-STOP Resource Center Open Resume Workshop 1pm Interview Workshop 2pm LinkedIn Workshop 3pm Office Closed</p> <p>GARDENA ONE-STOP CLOSED CARSON ONE-STOP CLOSED</p>
<p>11</p> <p>INGLEWOOD ONE-STOP Scannable Resume and Bottom Line to Getting Hired 9am & 2pm (Room 506)</p> <p>GARDENA ONE-STOP DOR Services 8:30am - 12:30am</p>	<p>12</p> <p>INGLEWOOD ONE-STOP Typing Test 1-4 PM (Room 306)</p>	<p>13</p> <p>TORRANCE ONE-STOP Resume Workshop 2pm</p> <p>GARDENA ONE-STOP EDD Services 8am - 12pm TSE Job Club 8am - 12pm Youth Job Club 4 - 5 pm</p>	<p>14</p> <p>INGLEWOOD ONE-STOP Typing Test 9am - 12pm (Room 306)</p> <p>GARDENA ONE-STOP Veterans Services 8 - 11 AM Summer Youth Orientation 10am - 12pm</p>	<p>15</p> <p>INGLEWOOD ONE-STOP Construction Orientation (Register in Advance - No Walk-Ins) Typing Test 9am - Noon</p>
<p>18</p> <p>INGLEWOOD ONE-STOP WIOA Orientation (Register in Anvance/ No Walk-Ins)</p> <p>GARDENA ONE-STOP DOR Services 8:30am - 12:30pm</p>	<p>19</p> <p>INGLEWOOD ONE-STOP Typing Test 1 - 4 pm (Room 306)</p>	<p>20</p> <p>GARDENA ONE-STOP EDD Services 8am - 5pm TSE Job Club 8am - 12pm PET Training 9am - 12pm Youth Job Club 4 - 5 pm</p>	<p>21</p> <p>INGLEWOOD ONE-STOP Typing Test 9am (Room 306) Blueprint 9am & 2pm (Room 306)</p> <p>GARDENA ONE-STOP Veterans Services 8 - 11 AM PET Training 9am - 12pm</p>	<p>22</p> <p>INGLEWOOD ONE-STOP Resource Center Open Office Closed Resume Workshop 1pm Interview Workshop 2pm LinkedIn Workshop 3pm GARDENA ONE-STOP CLOSED CARSON ONE-STOP CLOSED</p>
<p>25</p> <p>INGLEWOOD ONE-STOP Scannable Resume and Bottom Line to Getting Hired 9am & 2pm (Room 506)</p> <p>GARDENA ONE-STOP DOR Services 8:30am - 12:30pm</p>	<p>26</p> <p>INGLEWOOD ONE-STOP Typing Test 1:30 - 4 pm (Room 306)</p>	<p>27</p> <p>GARDENA ONE-STOP EDD Services 8am - 12pm TSE Job Club 8am - 12pm Youth Job Club 4 - 5 pm</p>	<p>28</p> <p>INGLEWOOD ONE-STOP Typing Test 9am - 12pm (Room 306)</p> <p>GARDENA ONE-STOP Veterans Services 8-11:30 AM (by appt. only)</p> <p>TORRANCE ONE-STOP Resume Workshop 9am</p>	<p>29</p> <p>INGLEWOOD ONE-STOP Free Notary Public Class (Resgister in advance at: innovationscourses.com) 818-825-4494 Typing Test 9am - Noon (Room 306) Construction Orientation (Register in advance/ No Walk-Ins)</p>