

South Bay One-Stop Business & Career Centers



INGLEWOOD ONE-STOP

110 S. La Brea Ave.
Inglewood, CA 90301
(Serving Inglewood, Hawthorne, El Segundo, Lawndale)

(310) 680-3700

(310) 680-4098



TORRANCE ONE-STOP

1220 Engracia Ave.
Torrance, CA 90501
(Serving Torrance, Lomita, Manhattan Beach, Redondo Beach, Hermosa Beach)

(310) 680-3830

(310) 792-3900



CARSON ONE-STOP

801 E. Carson St., Suite 117
Carson, CA 90745

(310) 952-1762

(310) 830-9516



GARDENA ONE-STOP

16801 S. Western Ave.
Gardena, CA 90247

(310) 538-7070

(310) 538-9179

Teen Center Locations

INGLEWOOD TEEN CENTER

101 W. Manchester Ave.
Inglewood, CA 90301
(Serving Inglewood, Hawthorne, Lawndale, El Segundo)

(310) 680-3701

HAWTHORNE TEEN CENTER

3901 W. El Segundo Blvd.
Hawthorne, CA 90250
(Serving Hawthorne, Lawndale, El Segundo)

(310) 970-7002

(310) 675-1877

Administered by the South Bay Workforce Investment Board

11539 Hawthorne Blvd., 5th Fl.
Hawthorne, CA 90250

(310) 970-7700

(310) 970-7711

info@sbwib.org



A Workforce Development Board



SouthBay1Stop.org
SouthBayYouth.org

This WIOA Title 1 financially assisted program or activity is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities by calling in advance to 310-680-3700 or CRS 1-800-735-2922.



One-Stop Career Centers are designed to provide a full range of assistance to job seekers under one roof.



America's **JobCenter** of California™

No Cost Services

- Job Search
- Interview Techniques
- Job Interviews
- Computer Training
- Career Counseling
- Resume Preparation
- Access to Computers & Internet
- Access to Fax & Copy Machines

and much more...

Specialized Services for:

- Youth, Veterans, Seniors
- Individuals with disabilities
- Laid-Off Workers



• Blueprint for Workplace Success

Learn what it takes to get a job & keep a job.

• Interview Workshops

Understand the type of interviews you will encounter & prepare for them.

• Computer Classes

Learn Microsoft Word, Excel, prepare Job Applications and much more...

• LinkedIn Workshops

For social media success

• Resume Workshop

Learn how to create a winning presentation

• Expungement Workshop

Get assistance with cleaning your bad record & getting a better job.

• Bottom Line to getting hired Workshop

Maximize your impact & Interviewing skills.

• Career Readiness Workshop

Identify your skills & get prepared.



America's **JobCenter** of California™



FEBRUARY 2017

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY



OUR WORKSHOPS ARE AT NO COST TO THE PUBLIC.

We are here to help you with all of your employment needs.

The South Bay One-Stop Business & Career Centers have trained counselors available to help you make the most of our resources and many services. Our job developers work hard every day to find the right job opportunity



Some workshops require reservations to attend. Please call in advance to any of our conveniently located centers or visit www.southbay1stop.org.



6 INGLEWOOD ONE STOP
 • Employment Information Session 9:30am by appt. only / call (310) 680-3730
 • Computer Tutor 8:30-11am (Rm. 306)

GARDENA ONE STOP
 • Employment Information Session 9-10am
 • EDD Services 1-4pm
 • CALJOBS Computer Lab Session 1-4pm

13 INGLEWOOD ONE STOP
 • Scannable Resume Workshop 9am (Rm. 506)

GARDENA ONE STOP
 • Employment Information Session 9-10am
 • EDD Services 1-4pm
 • Job Readiness Workshop 1-4pm

20
CLOSED IN OBSERVANCE OF PRESIDENT'S DAY

27 INGLEWOOD ONE STOP
 • Scannable Resume Workshop 9am (Rm. 505)

GARDENA ONE STOP
 • Employment Information Session 9-10am
 • EDD Services 1-4pm
 • Labor Market Information Workshop 1-4pm

TORRANCE ONE STOP
 • LinkedIn 2pm

7 INGLEWOOD ONE STOP
 • Typing Test 2-4pm
 • Computer Tutor 8:30-11am

14 INGLEWOOD ONE STOP
 • Typing Test 2-4pm
 • Computer Tutor 8:30-11am
 • Blueprint II 9am (Rm. 301B)

TORRANCE ONE STOP
 • **Recruitment: Bright Horizons Family Solution 10am-12pm**

21 INGLEWOOD ONE STOP
 • Typing Test 2-4pm
 • Computer Tutor 8:30-11am
 • Employment Information Session 9:30am by appt. only / call (310) 680-3730

TORRANCE ONE STOP
 • **Recruitment: Consolidated Staffing 8am-12pm**

CARSON ONE STOP
 • Handling Job Loss Workshop 9-10am (must RSVP with Charlotte)

28 INGLEWOOD ONE STOP
 • Typing Test 2-4pm
 • Computer Tutor 8:30-11am
 • Blueprint II 9am (Rm. 301B)

TORRANCE ONE STOP
 • **Recruitment: Care Network Call (310) 680-3830**

CARSON ONE STOP
 • Job Club 9-10:30am
 • **Carson Chamber of Commerce Business Expo & Job Fair 11am-5pm**

1 GARDENA ONE STOP
 • TSE Job Club 8am-12pm
 • Youth Job Club 4-5pm

8 INGLEWOOD ONE STOP
 • Career Readiness 9am (Rm. 306)

GARDENA ONE STOP
 • TSE Job Club 8am-12pm
 • Youth Job Club 4-5pm

15 INGLEWOOD ONE STOP
 • Notary Class 9am (Rm. 301)
 • Blueprint II 9am (Rm. 306)

GARDENA ONE STOP
 • TSE Job Club 8am-12pm
 • Youth Job Club 4-5pm

TORRANCE ONE STOP
 • **Recruitment: Trillium Drivers 10am-12pm**

22 INGLEWOOD ONE STOP
 • Expungement Workshop
 • Career Readiness 9am (Rm. 306)

GARDENA ONE STOP
 • TSE Job Club 8am-12pm
 • Youth Job Club 4-5pm

GARDENA ONE STOP
 Typing Test & Microsoft Tutorials
 Monday - Thursday, 8am-4pm
 Every other Friday, 8am-3pm

CARSON ONE STOP
 Typing Test
 Monday - Thursday, 8am-4:30pm
 By appt. only / Call (310) 952-1762

2 INGLEWOOD ONE STOP
 • Typing Test 9am-Noon

GARDENA ONE STOP
 • Veterans Services 8-11:30am (by appt.)

9 INGLEWOOD ONE STOP
 • Typing Test 9am-Noon
 • Blueprint I 9am (Rm. 301B)
 • **Recruitment: LAPD 8am-1pm (Rm. 308)**

GARDENA ONE STOP
 • Veterans Services 8-11:30am (by appt.)

CARSON ONE STOP
 • Unemployment Services 8am-12pm

16 INGLEWOOD ONE STOP
 • Typing Test 9am-Noon

GARDENA ONE STOP
 • Veterans Services 8-11:30am (by appt.)

CARSON ONE STOP
 • Unemployment Services 8am-12pm

23 INGLEWOOD ONE STOP
 • Typing Test 9am-Noon
 • Blueprint I 9am (Rm. 301B)

GARDENA ONE STOP
 • Veterans Services 8-11:30am (by appt.)

TORRANCE ONE STOP
 • **Recruitment: DFS LAX 10am-12pm**

CARSON ONE STOP
 • Unemployment Services 8am-12pm

3 INGLEWOOD ONE STOP
 Office Closed / Resource Center Open
 • Resume/Interview Workshop 1pm

GARDENA ONE STOP
TORRANCE ONE STOP
CARSON ONE STOP

10 INGLEWOOD ONE STOP
 • Construction & Utilities Pathways by appt. only / call (310) 680-3761

CARSON ONE STOP

17 INGLEWOOD ONE STOP
 Office Closed / Resource Center Open
 • Resume/Interview Workshop 1pm

TORRANCE ONE STOP
 Office Closed / EDD Open
 • Financial Literacy 2pm

CARSON ONE STOP CLOSED
GARDENA ONE STOP CLOSED

24 INGLEWOOD ONE STOP
 • Construction & Utilities Pathways by appt. only / call (310) 680-3761

CARSON ONE STOP CLOSED

